

Helen Edwards Internship Program - FAQ's

Q: I don't have medical insurance. What do I do? (Q. What you mean by "proof of medical insurance...")?

A. Fermilab requires that you have medical insurance that covers medical treatment for emergency and nonemergency illnesses and injuries and extends to incidents occurring while at Fermilab.

Once you have been hired for an intern position, you must provide documentation on your first day of work, to show that you have medical insurance coverage during your internship period at Fermilab. See link for more details. <https://get-connected.fnal.gov/visa/visa-assistance/medical/>

Q. For Research Interests: Please enter your research interests for this group (only need to answer once for each group)". **How detailed do I need to be?**

A. This question is just to get an idea about what you are interested in. For example, computational physics, accelerator theory, material science etc.

Q. Conversational and written English fluency – whether I must present a language certification by the time of the application (or later).

A. If you are accepted into the program, you'll need to provide a language certification during the visa process. In this case, you wouldn't need the certificate until later.

Q: I don't have a Social Security number.

A: We will arrange for you to apply for a Social Security card after you arrive at Fermilab.

Q: What is my Fermilab ID number?

A: You will receive this number on your first day at Fermilab. This will be referred to as your I.D. or Badge number.

VISA Questions

Q: Do you now or will you in the future require sponsorship to be authorized to work in the U.S.

A: Yes. As a foreign student, you will require sponsorship to work in the US.

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Q: If you are hired, can you provide proof that you are legally able to work in the United States?

A: Yes. The Fermilab Visa Office will prepare the visa paperwork for you once you are offered employment as a Summer Intern. You will use that paperwork to obtain a US visa stamp. Therefore, once you enter the US to begin your employment, you will have proof of work authorization.

Q: I am an Italian Physics student interested in Helen Edwards Summer Internship program. In the application process, you ask for a "proof of identity and authorization to work in the U.S." (is it the J-1 visa?)

A: The work authorization you need will most likely be a J-1 Visa. As an official J-1 Visa sponsor, we will issue the DS-2019 form for you. Our Visa Office will contact you after you have been accepted to the internship program.

Q: Does the Helen Edwards Summer Internship only apply to European students with current accredited European university/college enrollment?

A: Yes. Please review the Italian Summer Internship accepts now students internationally.

Q. I am not from Europe can I still apply for the Helen Edwards Internship?

A: *No.* The Helen Edwards Summer Internship is only for students with current accredited European university enrollment.

Q. Can the reference letters for the internship be professional references (from previous internships) or do they have to be from inside my University (a lecturer or tutor)?

A: The references can be both professional and from the University. We would encourage you to get references letters from both.

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GPA Questions

Q. I'm studying in a UK university which doesn't use a GPA system. Should I convert my exam results to a GPA or put my weighted average score instead?

For the United Kingdom use the following conversion:

70+	First class honours	5.0
65-69	Upper-second class honours	4.6
60-64	Upper-second class honours	4.1
55-59	Lower-second class honours	3.8
50-54	Lower-second class honours	3.4
45-49	Third class honours	2.9
40-44	Third class honours	2.5
35-39	Ordinary/Unclassified	1.3
Below 35	Ordinary/Unclassified	0.0

A. For the UKRAINE use the following conversion:

- 2 = Unsatisfactory
- 3 = Satisfactory
- 4 = Good
- 5 = Excellent

For the ITALIAN 30-point scale, please use the following conversion

29 – 30	Ottimo - Cum Laude (With honors and commendations) =	5
27 - 28.99	Molto Buono (Very Good)	4
24 - 26.99	Buono (Good) =	3
19 - 23.99	Soddisfacente (Satisfactory) =	2
18 - 18.99	Sufficiente (Sufficient) =	1
0 - 17.99	Respinto (Fail) =	1

Russian Grading System

Scale	Grade Description	US Grade
5.00	отлично (Excellent)	A
4.00 - 4.99	хорошо (Good)	B
3.00 - 3.99	удовлетворительно (Satisfactory)	C
	зачёт (Credit)	S
2.00 - 2.99	неудовлетворительно (Unsatisfactory)	F

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Q: What is the shipping address for Fermilab?

A: Send packages to:

Fermilab
Kirk and Wilson St.
Addressee's name, MS (mail station)
Batavia, IL 60510-0500

Q: What is my Fermilab mailing address?

A: That will be provided by your mentor/supervisor after you have started working.

Q: Where is your nearest post office?

A: East of the lab, go to [Warrenville Post Office](#).

Q: Where is the closest bank?

A: There is a Chase bank in Warrenville near the intersection of Batavia Road and Route 59.

29W555 Batavia Rd # 2055
Warrenville
(630) 393-2924

Q: Are there bicycles available at Fermilab?

A: The link <https://get-connected.fnal.gov/Bikeshare/> has information on bicycles. We recommend that you limit your bike riding to the Fermilab site or the recreational bike paths in the area. We don't recommend riding on major roads like Kirk Road and Route 59. All bike riders should wear helmets.

For more information for services at or near Fermilab check out the link below. <https://get-connected.fnal.gov/users/services/>